

## <u>Job Posting – Communications Intern</u>

Canadian Lutheran World Relief (CLWR) is seeking a Communications Intern at its Winnipeg office. This is a part-time paid position, 4 days per week for 8 weeks, starting June 1, 2017.

Inspired by God's love for humanity, Canadian Lutheran World Relief challenges the causes and responds to the consequences of human suffering and poverty, through community development, emergency relief, refugee resettlement, and other programs.

Reporting to the Communications Manager, the Communications Intern is a member of the Community Relations Team, working closely with the Communications Manager in assisting with day-to-day activities and participating in project development and organization as assigned.

The Communications Intern responsibilities will include assisting with the development of visual materials, such as infographics and brochures, and written materials, such as blog posts and articles, cataloguing photos and videos, updating communications records, and other projects as requested.

Preferred skills/knowledge/education includes post-secondary education in communications, 1 -2 years of work experience, strong communications skills, experience with Adobe Creative Suite, organizational skills and attention to detail, and the ability to work independently and as part of a team. International development knowledge and/or experience would be an asset.

To apply, please submit a cover letter, resume, and three references to <a href="mailto:hr@clwr.mb.ca">hr@clwr.mb.ca</a> by May 5, 2017.