

**EVANGELICAL LUTHERAN CHURCH IN CANADA
JOINT MEETING WITH ANGLICAN CHURCH OF CANADA COGS
MINUTES OF NATIONAL CHURCH COUNCIL**

**MARCH 31-APRIL 03, 2011
QUEEN OF THE APOSTLES', MISSISSAUGA ON**

PRESENT:

Officers:	National Bishop, Susan Johnson Sheila Hamilton, Vice-President	Donald Storch, Secretary
Council:	Tom Brook Rev Claudine Carlson Marie-Laure Collet Maaike Froelich Rev Nolan Gingrich Rev Roger Haugen Heidi Hesselink Cynthia Haines Turner (ACC) Rev Mark Koenker	Teddy Pope Rev Doug Reble Rev Trish Schermund Carl Sorensen Jeanie Stann Barb Stolee
Synod Bishops:	Bishop Cindy Halmarson, SK Synod Bishop Ron Mayan, ABT Synod Bishop Greg Mohr, BC Synod	Bishop Michael Pryse, Eastern Synod Bishop Elaine Sauer, MNO Synod
Staff:	Rev Paul Gehrs, Assistant to the Bishop, Rev Carla Blakley, Assistant to the Bishop, Global Mission Rev Lyle McKenzie, Assistant to the Bishop, Worship Rev André Lavergne, Assistant to the Bishop, Ecumenical and Interfaith Gloria McNabb, Director of Finance and Administration Trina Gallop, Director of Communications and Stewardship Faye Schultz, Executive Assistant to the Office of the Bishop	
Regrets:	Cindy Hoppe, Rev Peter Mikelic, Ken Hartviksen	

Thursday, March 31, 2011

Constitution, Finance, and Governance Committees met prior to NCC.

Opening worship took place in the Queen of the Apostles' chapel at 7:00 pm.
Opening addresses given by ELCIC National Bishop Susan Johnson and ACC Primate Fred Hiltz
Icebreakers and social time

Friday, April 1, 2011

Joint session with the members of ACC COGS-Bible Study

Joint session with orientation including Joint Commission, 2013 Convention, and Joint Office; chaired by Peter Wall and Michael Pryse.

NCC Session #1

Welcome

Opening Prayer led by Meeting Chaplain, Bishop Elaine Sauer, MNO Synod

CC-2011-01 That NCC approve the amended agenda. **CARRIED.**

Conflict of Interest declared by Tom Brook w/CLWR, and Roger Haugen w/schools

CC-2011-02 That NCC approve the amended September 9-11, 2010 National Church Council minutes. **CARRIED.**

CC-2011-03 That NCC record the minutes of **E-vote #1** of November 3, 2010, which reads That NCC establish the ELCIC Women of Faith Fund as outlined in the Terms of Reference and the Policies and Procedures, into the March 31-April 3, 2011 minutes. **CARRIED.**

CC-2011-04 That NCC record the minutes of **E-vote #2** of November 25, 2010, which reads That NCC request the Faith, Order, and Doctrine Committee to review the second draft of the Social Statement on Human Sexuality and prepare appropriate motions arising from the social statement for NCC to consider at their March 31-April 3 meeting," into the March 31-April 3, 2011 minutes. **CARRIED.**

CC-2011-05 That NCC record the minutes of **E-vote #3** of December 15, 2010, which reads That NCC authorize the National Bishop and Don Storch to enter into conversation with representatives from Luther College and LCBI for the purpose of re-examining the relationship between the schools and the church, into the March 31-April 3, 2011 minutes. **CARRIED.**

CC-2011-06 That NCC record the minutes of **E-vote #6** of January 21, 2011, which reads That NCC amend the ELCIC Corporate By-laws, Article 16, as follows:

A pension plan and group benefits plan shall be maintained through a wholly owned subsidiary of the church. The Board of Directors of such subsidiary shall be elected by the National Church Council and such Board of Directors shall manage and supervise the administration of the pension plan and group benefits plan and their portfolios.

In addition to reporting to the National Church Council, the Board of Directors of the subsidiary shall report on its activities to the Convention. The Board of Directors of such subsidiary shall also obtain the view of the National Church Council from time to time on proposed amendments to any pension plan or group benefits plan managed and supervised by it and shall, whenever practical, obtain the view of a Convention to any proposed amendment to such plans, into the March 31-April 3, 2011 minutes. **CARRIED.**

CC-2011-07 That NCC record the minutes of **E-vote #7** of January 28, 2011, which reads That NCC appoint Lisa Janke to the Board of CLWR for a three-year term, into the March 31-April 3, 2011 minutes. **CARRIED.**

CC-2011-08 That NCC record the minutes of **E-vote #8** of March 4, 2011, which reads That NCC appoint JoAnn Kapeikis (2011-2012), Willy Livingstone (2011-2013), Lindy Wozniak (2011-2012), Wyonna McCulloch (2011-2013), Sya Gregovski (2011-2012), and Marie-Laure Collet (NCC liaison, 2011-2013) to the ELCIC Women of Faith Fund Advisory Committee, into the March 31-April 3, 2011 minutes. **CARRIED.**

Recess as NCC

Meeting as Sole Member GSI Inc.

GSI-2011-01 That NCC record the minutes of **E-vote #4** of January 21, 2011, which reads That Bylaw No 1/2010 passed by the Board of Directors of the Corporation (ELCIC Group Services Inc) on October 27, 2010 is hereby confirmed by the sole member, into the March 31-April 3, 2011 minutes. **CARRIED.**

GSI-2011-02 That NCC record the minutes of **E-vote #5** of January 21, 2011, which reads That Bylaw No 1/2011 passed by the Board of Directors of the Corporation (ELCIC Group Services Inc.) on January 3, 2011 is hereby confirmed by the sole member, into the March 31-April 3, 2011 minutes. **CARRIED.**

Recess as Sole Member GSI Inc.

Re-convene as NCC.

Report of the National Bishop

The ELCIC Compassionate Justice Election Resource was distributed.

At the meeting with the schools Luther College, and LCBI; good discussion took place. The schools corporation meetings will be at 1:00 pm on Saturday, July 16, 2011. The Schools are reviewing their Acts. The Church and schools are renewing their relationship, with the goal of strengthening the relationship.

Spiritual Renewal has been received very positively across the church.

NCC will need a conference call or e-vote to approve the audited financial statements for 2010, so the statements can be included in the Bulletin of Reports for Convention.

NCC Officers Meeting Report was presented.

Ken Day was asked to let his name stand for ELCIC National Treasurer, and has agreed.

CC-2011-09 That NCC approve the nomination of Ken Day as a candidate for National Treasurer. **CARRIED.**

NCC was briefed on the PRAEMA Fund. Officers approved that this year's disbursement of \$9,770.94 to the Japan Lutheran Emergency Relief (JLER), a partnership between four Lutheran Churches in Japan responding to the earthquake and tsunami.

Bishop Ron Mayan reported on ABT Synod. A written report was distributed.

Report of National Secretary-revised copy distributed.

CC-2011-10 That NCC approve and recommend for adoption to the 2011 National Convention changes to Administrative Bylaw Part II, section 5. **CARRIED.**

Administrative Bylaws Part II, section 5, be modified to read and forwarded to Convention for approval:

A congregation **considering the desiring to severing of** its relationship with this church shall **confer with the bishop of the synod before any formal steps are taken leading to such action. Subsequent to such consultation with the bishop, a motion to sever the relationship with this church may be considered at a legally called and conducted meeting of the congregation and** require a two-thirds majority vote ~~at any legally called~~

~~and conducted meeting~~ shall be required for approval of the motion. Written notice of the motion and the date and time of the congregational meeting shall be sent to the bishop of the synod by registered mail at least thirty days before the meeting. A ~~Such a~~ decision to sever the relationship with this church shall not be effective until it has at least ninety days after the bishop of the synod has been notified and until the initial action has been ratified by a two-thirds majority vote at a ~~second~~ subsequently legally called and conducted congregational meeting held at least ninety days after the first meeting. Notice of the date and time of this second meeting shall be sent to the bishop of the synod by registered mail at least thirty days before the meeting.

CC-2011-11 That NCC approve and recommend for adoption to the 2011 National Convention changes to Constitution Article VII, section 7. **CARRIED.**

Each ordained minister of this church shall be a member of one of its synods and also, unless this requirement is waived ~~by the synodical bishop in an exceptional case~~ in accordance with the administrative bylaws, of one of its congregations.

CC-2011-12 That NCC approve and recommend for adoption to the 2011 National Convention changes to Constitution Article VIII, to add a new section 7. **CARRIED.**

Section 7, Each diaconal minister of this church shall be a member of one of its synods and also, unless this requirement is waived by the synodical bishop in accordance with the administrative bylaws, of one of its congregations.

CC-2011-13 That NCC approve and recommend for adoption to the 2011 National Convention changes to Administrative Bylaw Part III, section 7 and Part IV, section 5. **CARRIED.**

Administrative Bylaws, Part III, add a new section 7: **If an ordained minister resides at too great a distance from any congregation of this church or a full communion partner church to be able to sustain a living relationship thereto, the bishop of the synod may grant permission to hold membership in a congregation of another church.**

Administrative Bylaw, Part IV, Section 5: If a diaconal minister resides at too great a distance from any congregation **of this church or a full communion partner church** to be able to sustain a living relationship thereto, the bishop of the synod may grant permission to hold membership in a congregation of another church.

CC-2011-14 That NCC approve and recommend for adoption to the 2011 National Convention changes to Administrative Bylaw Part III, section 7 and Part IV, section 6 **CARRIED.**

ELCIC Administrative Bylaws, Part III, Current Section 7: New Section 8 Except as provided for in Section 7, above, an ordained minister of this church who enters the ministry or joins a congregation of a church **or a full communion partner church** ~~other than this church~~ shall cease to be a ~~member~~ **minister** of this church and shall be removed from the roster of ministers.

ELCIC Administrative Bylaws, Part IV, Section 6: **Except as provided for in Section 5 above,** a diaconal minister **of this church** who enters the ministry or joins a congregation of a church or a **full communion partner church shall cease to be a minister of this church** and shall be removed from the roster of ministers.

Report of Nominating Committee

Nominations are still needed for positions on the ELCIC Court of Adjudication, five nominations required. All other slates are filled.

NCC Session #2

Group Services Inc. report presented by Board Chair, Jackie Dojack, and Executive Director, Hildy Theissen

The deficit in the retiree fund will be paid off in the next two years.

Bishop Elaine Sauer reported from the MNO Synod. A written report was distributed.

Judy Wry, Chair of the Human Sexuality Task Force reported on the work of the Task Force.

Members of NCC commented on the statement and commended the work of the Task Force.

Discussion took place on the process for the moving forward on the Social Statement.

CC-2011-15 That NCC approve and recommend for adoption to the 2011 National Convention the Proposed Social Statement on Human Sexuality. **CARRIED**

CC-2011-16 That NCC thank the Human Sexuality Task Force for their work thus far and encourage them in their presenting this work to the National Convention. **CARRIED**

Bishop Cindy Halmarson reported from the SK Synod. A written report is on file.

Report of Faith, Order, and Doctrine Committee

Maaiké Froelich commented on the difficult work given to the Committee. The following motions flowed out of the Social Statement.

CC-2011-17 That NCC approve and recommend for adoption to the 2011 National Convention that the Evangelical Lutheran Church in Canada in convention adopt the following affirmation as representing the position of this church and communicate this action to congregations, partner churches in Canada, sister churches in the Lutheran World Federation and other Lutheran church associations in Canada.

An Affirmation Concerning the Unity of the Church

As a confessional Lutheran Church which bases its life and teaching on the Scriptures, the Ecumenical Creeds and the Confessions of the Evangelical Lutheran Church, the Evangelical Lutheran Church in Canada affirms with the confessions at Augsburg in 1530 that “it is enough for the unity of the church to agree concerning the teaching of the gospel and the administration of the sacraments” (AC VII).

We affirm that the church ought not be divided because of disagreement over moral issues, no matter how distressing such disagreement might be. We believe that any attempt to divide the church because of disagreements over morals, polity or liturgy is an unacceptable confusion of Law and Gospel, which will lead inevitably to a distortion of the Gospel of Jesus Christ.

We encourage ELCIC members, congregations and synods and churches who share our commitment to the scriptures, creeds and confessions and who disagree with one another over issues of morals, polity (including standards for ordination or consecration) and/or liturgy to remain in dialogue and unity with

one another and maintain unity in the gospel and the sacraments as St Paul recommends in I Corinthians 1:10-17. We encourage all Lutherans to work for and nurture the unity of the confessional witness to the Gospel which is essential to the Lutheran tradition. We ask those persons, congregations, synods and/or churches who are in disagreement to refrain from actions that will divide the body of Christ. **CARRIED.**

Rationale: See Social Statement in “Encountering the World in Which We Live: Equality” (p.3); also “Facing God and Being Church: Justice, Mercy and Healing” (p. 9); also “Facing God and Being Church: Respect” (p.9)

CC-2011-18 That NCC approve and recommend for adoption to the 2011 National Convention the following policy statement:

It is the policy of the Evangelical Lutheran Church in Canada that rostered ministers may, according to the dictates of their consciences as informed by the Gospel, the Scriptures, the Ecumenical Creeds and the Confessions of the Evangelical Lutheran Church, preside at or bless legal marriages according to the laws of the province within which they serve. All rostered ministers in the Evangelical Lutheran Church in Canada are encouraged to exercise due diligence in preparing couples for marriage. All rostered ministers serving congregations are encouraged at all times to conduct their ministry in consultation with the lay leaders in the congregation and with sensitivity to the culture within which the congregation serves.

CARRIED.

Rationale: See Social Statement in “Facing God and Being Church: Marriage”, paragraphs 3 & 4 (pp. 7-8)

CC-2011-19 That NCC approve and recommend for adoption to the 2011 National Convention that convention actions NC-1993-16 and NC-1989-96 be rescinded and that the Evangelical Lutheran Church in Canada adopt the following policy:

It is the policy of the Evangelical Lutheran Church in Canada that sexual orientation is not in itself a factor which disqualifies a candidate for rostered ministry or a rostered minister seeking a call. Candidates and rostered ministers are in all cases expected to adhere to the qualifications and standards as set out in the constitution and bylaws of the Evangelical Lutheran Church in Canada and of the synod within which they serve. Synods and congregations are expected to evaluate candidates for ordination or consecration and rostered ministers for call in accordance with a conscience informed by the Gospel, the Scriptures and the Lutheran Confessions. **CARRIED.**

Rationale: See Social Statement in “Doing Ministry: Recognize Orientation” (p. 13)

Agenda for 2011 National Convention

National Bishop Susan highlighted the various areas of the agenda.

CC-2007-15 That each ballot for bishop take place no sooner than 30 minutes following the report of the Elections Committee was discussed.

CC-2011-20 NCC approve the honouring in spirit of *CC-2007-15* That each ballot for bishop take place no sooner than 30 minutes following the report of the Elections Committee. **CARRIED.**

CC-2011-21 That NCC approve the amended Draft Agenda for National Convention and recommend it to National Convention for adoption. **CARRIED.**

NCC Session #3

Report of the Structural Renewal Task Force

Sheila Hamilton, chair of the Task Force reviewed the Guiding Principles of the work of the task force and outlined its recommendations.

MS **That NCC approve the following motion and refer it to convention for adoption: That the National Convention approve the recommendations of the Structural Renewal Taskforce in principle and authorize the National Church Council to move forward with the implementation process.**

MSC To table the motion until the following day.

Joint Session with ACC COGS members
Evening Prayer

Saturday, April 2, 2011

Joint Session with ACC COGS members

Dwelling in the Word-Don Storch

Presentation and small group discussions-led by Sheila Hamilton and Suzanne Lawson

Group discussion focused on ACC/ELCIC possibilities for shared work and ideas for Joint Convention in 2013.

NCC Session #4

Bishop Greg Mohr reported from the BC Synod. A written report was distributed.

Sheila Hamilton, chair of the Structural Renewal Task Force led the members of NCC through a process identifying areas of concern with the Task Force's recommendations:

MSC To lift from the table **That NCC approve the following motion and refer it to convention for adoption: That the National Convention approve the recommendations of the Structural Renewal Taskforce in principle and authorize the National Church Council to move forward with the implementation process.**

CC-2011-22 That NCC amend the SRTF report Recommendation #7 to read 150 delegates to National Convention instead of 75 delegates. **CARRIED.**

CC-2011-23 That NCC approve the delegation from each synod to National Convention to be 20 rostered and 30 lay delegates. **CARRIED.**

CC-2011-24 That NCC amend the SRTF report Recommendation #7 with the removal of the line 'that synods may invoice congregations'. **CARRIED.**

CC-2011-25 That NCC amend the SRTF report Recommendation #7 with the removal of the line 'Business meeting -1-2 days.' **CARRIED.**

- CC-2011-26** That NCC amend the SRFT report Recommendation #7 with the removal of the line ‘Anglican Observer-no other guests’. **CARRIED.**
- CC-2011-27** That NCC refer the following motion to the 2011 National Convention: That the 2011 National Convention approve the recommendations of the Structural Renewal Taskforce in principle and authorize the National Church Council to move forward with the implementation process. **CARRIED.**
- CC-2011-28** That NCC thanked the Structural Renewal Task Force for their work thus far and encourage them in their plan to prepare for presenting this work to the 2011 National Convention. **CARRIED.**

NCC Session #5

Bishop Michael Pryse reported from the Eastern Synod.

Standing Rules of Order

- CC-2011-29** That NCC approve the Draft Standing Rules of Order and recommend it to the 2011 National Convention for adoption. **CARRIED.**

Designating of the Convention offering to CLWR at the Opening Service and ELCIC Praise Appeal at the Closing Service

- CC-2011-30** That NCC meet together at the end of each day during the 2011 National Convention and a room be booked for that purpose. **CARRIED.**

Governance Matters

Vice-President, Sheila Hamilton reviewed the Governance Manual.

Review of Officers/Council Relationship

A survey on survey monkey will be posted to carry out the Review of Officers/Council Relationship and the Review of performance of Council and Standing Committees.

Action Items from the National Bishop’s Report

- CC-2011-31** That NCC approve “Guidelines for Anglican and Lutheran Bishops, Priests and Pastors: Regarding Confirmations in Shared Ministry Congregations.” **CARRIED.**

**Guidelines for Anglican and Lutheran Bishops, Priests and Pastors
Regarding Confirmations in Shared Ministry Congregations**

Joint Anglican Lutheran Commission, 15 October 2010

Confirmation in the Anglican Tradition

Confirmation for Anglicans is based upon and is a response to baptism. Historically, it has been understood to encompass three distinct functions: the “apostolic rite of the laying on of hands” as witnessed in various places in scripture; an affirmation (or reaffirmation) of baptismal faith for those who have been previously baptized; and, prayer and laying on of hands for strengthening by the Holy Spirit for Christian life, witness and service. Our contemporary focus has been on the last two of these, particularly

as an opportunity for those who were baptized as infants to publicly affirm that faith for themselves. It is also offered for those already baptized in the name of the Trinity who come from another Christian tradition and wish to be received as Anglicans. The pastoral responsibility for confirmation is shared between the bishop and the local priest or a lay catechist. The latter are generally responsible, in conjunction with the community of faith in which they share, for the preparation and spiritual formation of those desiring confirmation. The bishop shares directly or indirectly in establishing norms for this preparation, and then administers the rite as the chief pastor of the diocese and representative of the Church Catholic. The usual age for confirmation is 12–16, although any age is appropriate, given that the person is able to decide and speak for themselves. Confirmation usually takes place during a Sunday Eucharist according to the rites of either the BCP (p. 556) or the BAS (p. 623), although it is appropriately done in the context of a baptismal liturgy, where the candidates reaffirm their commitments in the context of an actual baptism (BAS p. 151 includes this possibility). The bishop lays hands on the head of each candidate and prays for the increase or strengthening of the Holy Spirit.

Confirmation in the Lutheran Tradition

In the Lutheran tradition it is affirmed that “Confirmation ministry is a pastoral and educational ministry of the church that helps the baptized through Word and Sacrament to identify more deeply with the Christian community and participate more fully in its mission.” (Report of the Confirmation Task Force, ELCIC, 1993) Confirmation formation is a pastoral responsibility exercised within the congregation by the called pastor together with members of the parish. The constitutions of the ELCIC and the Letter of Call for pastors identify “confirm” as a responsibility of the local pastor. The pastor oversees instruction of youth candidates (usually age 12-16) for a period of about two years after which the pastor recommends to the Congregational Council that they be received as “confirmed members” of the congregation. Adults baptized in the name of the Triune God in another tradition may be received as new members in a congregation through confirmation following a period of instruction and orientation. The rite of Affirmation of Baptism is celebrated at any time in the church year, but post-Easter and Pentecost are most frequently used. Affirmation of Baptism (or Confirmation) takes place during a Sunday Communion service using the Affirmation of Baptism rite provided in the church’s worship book (*Evangelical Lutheran Worship, p. 234ff*). The pastor lays hands on the head of each confirmand while invoking the Holy Spirit. Baptismal sponsors and/or parents may also place a hand on the confirmand. The prayer, "Father in heaven, for Jesus' sake..." shall be used whenever Affirmation of Baptism is celebrated.

Confirmation in shared ministry parishes:

With the permission of the Diocesan and Synodical bishops, the congregation may choose to use, an Anglican rite, a Lutheran rite, or a blended service combining the two traditions.

Confirmation in single-tradition congregations:

1. In a Lutheran congregation the local cleric confirms all candidates, whether Anglican or Lutheran.
2. In an Anglican congregation, a bishop, whether Anglican or Lutheran, confirms all candidates.

Confirmation in a Joint Anglican/Lutheran Parish with candidates from one or both traditions:

The Bishops, in consultation the congregation, shall choose one of the following options:

1. All candidates shall be confirmed by a bishop and the local cleric by the joint and concurrent laying on of hands.
2. All candidates shall be confirmed by a bishop, whether Anglican or Lutheran.
3. Anglican candidates shall be confirmed by a bishop, whether Lutheran or Anglican, and Lutheran candidates by the local cleric, whether Anglican or Lutheran.

(1) Resources:

JALC

Report on the Study of Confirmation Ministry for the JALC, February, 2007

Anglican

Canons of the Diocese and Province

Book of Common Prayer

Book of Alternative Services

***Christian Initiation in the Anglican Communion*, ed. David R. Holeton, Grove Books, Bramcote, Nottingham, 1991, and *Growing in Newness of Life: Christian initiation in Anglicanism today*, ed. David R. Holeton, Anglican Book Centre, Toronto, 1993.**

ELCIC Constitution Article IX (Full Communion);

Model Constitution for Synods, Article VII, Section 3 (Ordained Ministers)

Model Constitution for Congregations, Article VII, Section 4b (The Office of the Ministry)

Evangelical Lutheran Worship

Confirmation Task Force Report (ELCIC, 1993)

CC-2011-32 That NCC approve “Guidelines for Anglican and Lutheran Clergy/Rostered Ministers Serving Appointments in Each Other’s Churches.” **CARRIED. (refer to NCC docket tab 12)**

CC-2011-33 That NCC approve the appointment of Rev Jim Halmarson to the Joint Anglican Lutheran Commission for a term ending August 31, 2013. **CARRIED.**

CC-2011-34 That NCC approve in principle “The Purpose of the North American Regional Committee.” **CARRIED.**

The Purpose of the North American Regional Committee is to:

Strengthen the Lutheran Communion by bearing witness to the fullness of Christ’s body for and with the world as a global community exercising visible solidarity among member churches. This solidarity is expressed in altar and pulpit fellowship among all member churches.

- A. We are to be “brokers” of what actions are decided at LWF Council and Assemblies and ongoing communications. This will be done in our region and respective churches. We will coordinate decisions and actions of the LWF to entities within our church bodies, as well as monitor reception.
- B. We are to creatively imagine ongoing ways for the work in conversations and connections to unfold.
- C. We commit to ongoing conversations to recognize our mutual giftedness and mutual poverty, so that we receive the witness, gifts, prayers, and expertise from the Communion.
- D. We commit to revitalize and strengthen our connectivity in order to participate more full in the life of the Communion.

- E. We need to pay attend to furthering our identity, as member churches of the Lutheran World Federation and this needs to be shared at all levels (congregations, synods, national church bodies).

Members of the NA Council will include:

- Members of the LWF Council
 - 2 appointees from the ELCIC
 - 3 appointees from the ELCA
 - 1 appointee from the EELC
- The LWF will designate a representative to the NARC.

We will have one face-to-face meeting per year. There will also be a conference call prior to the LWF Council meetings. An ongoing email meeting group needs to be formed.

The NARC will review actions from the LWF Assembly and determine what needs to be done.
February, 2011

CC-2011-35 That NCC approve that the last Sunday of February be celebrated as Diaconal Sunday within the ELCIC, in order to raise awareness of diakonia (service) as a vital dimension of the church's witness and of rostered diaconal ministry as a valuable expression of church leadership. **CARRIED.**

CC-2011-36 That NCC refer the proposed changes to "Alternate Route for Admission to the Roster of Ordained Ministers" to the Conference of Bishops for comment and request a report back to the September 2011 NCC meeting. **CARRIED.**

The Basic Theological Education for Ministry program will include a minimum of 30 credit hours (10 classes) and extends over a minimum of one year (2 semesters); it will include the study of Scripture, Christian theology, the Lutheran Confessions, church history, worship, preaching, and the policy and practices of the Evangelical Lutheran Church in Canada. These are minimum requirements. In consultation with the seminary, the CTEL/CCOM may specify additional requirements.

~~In addition to the minimum of one year (2 semesters) of residency at a seminary of this church, candidates will also be required to complete an Internship placement as well as a single unit of Supervised Pastoral Education. In exceptional circumstances, the CTEL/CCOM may waive one or both of these last two requirements.~~

The seminary residency requirement may be met by either

- a) A minimum of one year (2 semesters) of residency at a seminary of this church, or
- b) A Theological Education for Emerging Ministry (TEEM) program, as offered through a seminary of this church. The TEEM program includes brief periods of residency class time, along with distance education and mentorship.

In addition candidates will also be required to complete an Internship placement as well as a single unit of Supervised Pastoral Education. In exceptional circumstances, the CTEL/CCOM may waive one or both of these last two requirements.

CC-2011-37 That NCC approve the addition of the "Consent to Release of Candidacy Applicant's Information" form to the registration and application package for new candidates as part of the Candidacy Manual. **CARRIED.**



1.E Consent to Release of Candidacy Applicant's Information

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The ELCIC National Office, Synods and all expressions of the church are committed to upholding confidentiality of personal information and following the guidelines set out in the Government of Canada's *Privacy Act* and the *Personal Information Protection and Electronic Documents Act*. Applicants in the candidacy program are required to complete and sign the following *Consent to Release Candidacy Applicant's Information Form* to allow information regarding the candidate's personnel file including, but not limited to, their application, registration, educational development, and theological/spiritual formation to be shared between the Candidacy Committee and the theological institution they attend.

This consent will remain in effect until the candidacy applicant has either completed, or is no longer actively enrolled in, the program.

CONSENT

I, _____ hereby give permission to each of the
(please print applicant's full name)

Candidacy Committee and/or Committee for Theological Education and Leadership of the

_____ and the administration and/or faculty of
(synod name)

_____ to conduct any personal investigation
(Theological institution in which the student is enrolled)

concerning me and to release to and receive from the other of them any information obtained from third parties or provided by or through me to any of them, including personal information regarding my candidacy for ordained ministry and my continuing participation in their programs and courses of study.

Signature: _____ Date: _____

Witness: _____ Date: _____

PLEASE RETURN TO:
(insert synod office address)

Registration Rostered-Form I-1 of 11(pages to be renumbered)

CC-2011-38 That NCC receive "PCLM's Report to NCC regarding National Convention motion NC-09-41" and forward it to convention for information. **CARRIED.**

CC-2011-39 That NCC approve the 2011 revised budget. **CARRIED.**

- CC-2011-40** That NCC approve and recommend to National Convention the adoption of the 2012 and 2013 budgets. **CARRIED.**
- CC-2011-41** To rescind CC-10-18 That NCC approve that DFA open appropriate accounts with a financial institution for investment management of short term funds (under two years). **CARRIED.**
- CC-2011-42** That NCC approve that DFA open appropriate accounts with a financial institution for investment management purposes. **CARRIED.**
- CC-2011-43** That NCC add to the CECF Management Handbook under section B. Capital Fund, II Operating Policies, C. Purchase or Sale of Church Site Property, a new clause that shall be numbered as Clause 7 reading as follows:

7. If the property purchased for a specific Canadian Mission Congregation has not been developed within four years of the date when first purchased, at the four year mark the Synod Mission Consultant shall send a letter to the Canadian Mission congregation to advise them of the policy for property development as outlined in Clause B.II.8. below. A copy of this letter to the congregation shall also be forwarded to the Director, Finance and Administration at the ELCIC National Office.

and, that the existing Clause 7 under section B. Capital Fund, II Operating Policies, C. Purchase or Sale of Church Site Property of the CECF Management Handbook be renumbered to become Clause B.II.8. **CARRIED.**

- CC-2011-44** That NCC approve the CLWR/ELCIC Domestic Disaster Response Guidelines. **CARRIED.**

CLWR/ELCIC Domestic Disaster Response Guidelines

Purpose

CLWR and the ELCIC choose to collaborate in order to provide a quick response to domestic disasters. The following guidelines will serve as a reference for the ELCIC and CLWR in responding to disasters which occur within Canada.

Guidelines

In response to an emergency, the following guidelines serve as the criteria and action steps:

- 1) When a civil authority declares an emergency, CLWR and the ELCIC will consult and determine if an emergency appeal is to be issued and whether a response will be provided to a specific emergency.
- 2) Synods, congregations and individuals will send funds to CLWR, designated for the specific appeal that has been issued.
- 3) Funds will normally be used for immediate humanitarian needs.
- 4) Depending on the nature and scope of the emergency, it will be possible to release up to \$5000 as an advance, immediately.
- 5) Every effort will be made to collaborate with other Churches and ecumenical agencies.
- 6) Funds should be directed through appropriate lead agencies, such as the Red Cross and other front line service providers.
- 7) Funds will be primarily used to: help relocate those affected to safe areas; provide emergency shelter; provide food; and support congregational programs that provide emergency service.

Authority Level

The ELCIC National Bishop and CLWR Executive Director will approve the issuing of appeals and the allocation of funds, and report to the ELCIC/CLWR Joint Program Committee.

CC-2011-45 That NCC approve and recommend for adoption to the 2011 National Convention the following motion:

An ELCIC Resolution on Encouraging Right Relationships with Indigenous Peoples

That this convention commits this church to promoting right and renewed relationships between non-indigenous and Indigenous Peoples within Canada.

That the ELCIC affirms that we are all treaty people, and we will find ways to mature in our living together. This is assisted by remembering the rights, responsibilities and dignity that are bestowed by God and lived out with one another. We affirm that recognizing and implementing indigenous rights is essential to being the kind of society Canada strives to be.

That the ELCIC endorses the UN Declaration on the Rights of Indigenous Peoples adopted by the UN General Assembly on 13 September 2007; and adopts the Declaration as a standard for our own practice. We commit to implementing the values and principles of the Declaration within the work and structures of this church.

That this convention asks the National Bishop to write to the Prime Minister, encouraging the Government of Canada to work collaboratively with Indigenous Peoples on the full and effective implementation of the United Nations Declaration on the Rights of Indigenous Peoples, and to provide the Parliament of Canada with regular reports on how the Government will reform laws and policies in order to meet the UN Declaration's standards.

That this church actively supports the work and goals of Canada's Truth and Reconciliation Commission. Walking by faith and with the Spirit, we will listen to diverse voices, in order to deepen our understanding of history and of today's challenges, injustices and opportunities. We will be part of dreaming, praying and working together for a reconciled and hopeful future. We recognize that immediate action and long term commitment are required for healing to occur.

This convention calls on the synods, congregations, members and all expressions of this church to seek out opportunities to deepen understanding of indigenous rights, to participate in Canada's Truth and Reconciliation process, and to renew relationships between indigenous and non-indigenous peoples in our varied contexts. We commend to members of this church the KAIROS resource *In Peace and Friendship: A New Relationship with Aboriginal Peoples* as one tool for living out our calling as a covenant people who are *In Mission for Others*. **CARRIED.**

NCC Session #6

A communication piece (letter) was distributed for NCC to consider sending to the church. The piece highlights the HSTF Social Statement, Faith, Order and Doctrine Committee motions, and the SRTF report.

Members shared a number of edits to the letter.

CC-2011-46 That NCC approve letter to the church concerning the recommendations of the Structural Renewal Task Force, the recommendations of the Human Sexuality Task Force, and the Faith, Order, and Doctrine motions being brought to the 2011 National Convention, for distribution to the church. **CARRIED.**

CC-2011-47 That NCC ask the National Bishop to send a letter thanking the members of the Faith, Order, and Doctrine Committee for their work in crafting recommendations on the *Proposed ELCIC Social Statement on Human Sexuality*. **CARRIED.**

Joint Session
Evening Prayer

Sunday, April 3, 2011

NCC Session #7

Opening prayer-Meeting Chaplain Bishop Elaine Sauer, MNO Synod

Bishop Susan reviewed the final agenda.

Constitution Committee Report

CC-2011-48 That NCC approve and recommend for adoption to the 2011 National Convention changes to Constitution Article XVIII, Section 5 and Article XX, Section 3. **CARRIED.**

Section 5. Due notice of the time and place of meetings of the court shall be given by its secretary to all persons involved in the case and shall be published in the official church paper **and posted on the official ELCIC website.**

Section 3. All proposed amendments must be reported to the convention no later than the first full day of business. The National Church Council shall make report and recommendation during that convention on all proposed amendments. Adoption of an amendment shall require passage at this and the next regular convention by a two-thirds vote of the delegates present and voting. The full text thereof shall be published in the official church periodical **and posted on the official ELCIC website** at least one month prior to the second reading.

Constitution Committee reported changes to MNO Synod Constitution and BC Synod Constitution were reviewed.

Audit Committee Report

ELCIC 2010 financial statements will be sent to the members of NCC the first week in May for approval.

CC-2011-49 That NCC appoint the firm of Ernst & Young as auditors for the year 2011. **CARRIED.**

Finance Committee Report

Gloria McNabb, Director of Finance and Administration reported.

Governance Committee Report

Carl Sorensen reported on changes to the Governance Manual

CC-2011-50 That NCC approve the amendment to the Governance Manual GP 1-3 Meetings shall be held in camera when confidential matters are raised **and minutes approved by a subsequent in camera session. CARRIED.**

- CC-2011-51** That NCC approve the amendments to the Governance Manual GS 4.6 section 4. Expectations: The Committee shall meet not less than three times per year, ~~not later than sixty days following the end of any quarter of the fiscal year.~~ **CARRIED.**
- CC-2011-52** That NCC approve the amendments to the Governance Manual GS 4.6 section 1. Authority; Membership shall consist of not less than three and not more than five ~~members of the Council members,~~ **at least three of whom shall be members of the Council, and at least one member of the Committee shall have accounting or related financial management expertise. CARRIED.**
- CC-2011-53** That NCC approve the amendments to Governance Manual GS 4.7, section 1 Authority, and section 3 Responsibilities. **CARRIED.**

GS 4.7 Audit Committee/Council Relationship

1. AUTHORITY

The Audit Committee shall be appointed **by the Council for the biennium** and shall function with the authority of the Council within the terms of its relationship.

Membership shall consist of three persons, at least two of whom shall be members of Council. All members of the Committee shall be financially literate and at least one member of the Committee shall have accounting or related financial management expertise.

Each member appointed to the Committee shall be independent of management of this church; members of the Audit Committee shall be considered independent of this church **if they have no relationship to this church that may interfere with the exercise of their independence from management and this church. No Officer shall be a member of the Committee.**

The Council shall appoint the chair of the Committee from among the members of the Committee who are members of the Council. A quorum shall consist of a majority of the members of the Committee.

3. RESPONSIBILITIES

The Committee shall:

- Review this Relationship Description at least annually and report the results of this review to the Council.
- Review and recommend **annually** to the Council **the independent auditor** to be selected to audit the financial statements of this church and its divisions and subsidiaries.
- Have a clear understanding with the independent auditors that they are ultimately accountable to the Council, **which has the ultimate authority in deciding to engage, evaluate and, if appropriate terminate their services.**
- Meet with the independent auditors and financial management of this church to review the scope of the proposed **audit and the procedures to be utilized, the adequacy of the independent auditor's compensation and at the conclusion thereof review such audit or review, including any comments or recommendations of the independent auditors.**

- Review with the independent auditors, the Treasurer, and financial and accounting personnel, the adequacy and effectiveness of the accounting and financial controls of this church, **and elicit any recommendations for the improvement of such internal controls or particular areas where new or more detailed controls or procedures are desirable. Particular emphasis should be given to the adequacy of internal controls to expose any payments, transactions, or procedures that might be deemed illegal or otherwise improper.**
- **Provide sufficient opportunity for the Treasurer and independent auditors to meet with the members of the Audit Committee without members of management present. Among the items to be discussed in these meetings are the independent auditors' evaluation of the company's financial, accounting and auditing personnel and the cooperation that the independent auditors received during the course of the audit.**
- Review reports received from regulators and other legal and regulatory matters that may have a material effect on the financial statements or related compliance policies of this church.
- Inquire of management, the Treasurer, and the independent auditors about significant risks or exposures and assess the steps management has taken to minimize such risks to this church.
- Receive, **prior to the meeting with the auditors**, a summary of findings from completed internal audits and a progress report on the proposed internal audit plan, **if any**, with explanations for any deviations from the original plan.
- Receive the quarterly financial statements, and review the quarterly financial statement with financial management and the independent auditors, **to determine that the independent auditors do not take exception to the disclosure and content of the financial statements, and discuss any other matters required to be communicated to the Audit Committee by the auditors. The Chair of the Committee may represent the entire Committee for purpose of this review.**
- Review the financial statements contained in the annual report to stakeholders with management and the independent auditors, **to determine that the independent auditors are satisfied with the disclosure and content of the financial statements to be presented to the stakeholders. Review with financial management and the independent auditors the results of their timely analysis of significant financial reporting issues and practices, including changes in, or adoptions of, accounting principles and disclosure practices, and discuss any other matters required to be communicated to the committee by the auditors. Also review with financial management and the independent auditors their judgments about the quality, not just accountability, of accounting principles and the clarity of the financial disclosure practices used or proposed to be used and particularly, the degree of aggressiveness or conservatism of the Church's accounting principles and underlying estimates and other significant decisions made in preparing the financial statements.**
- Report the results of the annual audit to the Council. **If requested by Council, invite the independent auditors to attend the full Council meeting to assist in reporting the results of the annual audit or to answer other Council members' questions.**
- Review the report of the Audit Committee in the annual report, **disclosing whether or not the Committee had reviewed and discussed with management and the independent auditors, as well as discussed within the Committee (without management or the independent auditors present), the financial statements and the quality of accounting principles and significant judgments affecting the financial statements. In addition, disclose the Committee's conclusion on the fairness of presentation of the financial statement in conformity with**

GAAP based on those discussions.

- **Review the Church's disclosure in the statement for its meeting of stakeholders that describes that the Committee has satisfied its responsibilities under this Relationship Description for the prior year. In addition, include a copy of this Relationship Description in the annual report to stakeholders at least triennially or the year after any significant amendment to the Relationship Description.**
- **On an annual basis, obtain from independent auditors a written communication delineating all their relationships and professional services as required by Independence Standards Board Standard No. 1, Independence Discussions with Audit Committees. In addition, review with the independent auditors the nature and scope of any disclosed relationships or professional services and take or recommend that Council take appropriate action to ensure the continuing independence of the auditors**
- Submit the minutes of all meetings of the Committee to Council and present recommendations of the Committee to Council as circumstances require.
- Investigate any matters brought to its attention within the scope of its duties with the power to retain outside counsel for this purpose if, in its judgment, that is appropriate.
- Receive a report at least annually from the Chair of the Audit Committee on compliance activity performed as the Compliance Officer for this church.
- Assist the Compliance Officer as required to investigate and resolve any complaints or allegations received as a result of the Employee Protective Policy.

CC-2011-54 That NCC approve the amendments to the Governance Manual GS 4.8 Governance Committee/Council Relationships, Section 3, new point number 5 'Ensure that evaluation of the Council and the National Bishop are carried out as required.' **CARRIED.**

3. RESPONSIBILITIES

The committee shall:

- Advise Council respecting its governance practices;
- Identify for Council inconsistencies between the Governance Manual, the Constitution of this church, and Bylaws and other documents and recommend changes;
- Review the Governance Manual with Council at the March meeting every second year in cooperation with the Council Chair;
- Governance Committee shall provide Governance Manual orientation for new council members; and
- **Ensure that evaluations of the Council and the National Bishop are carried out as required.**

Conference of Bishops Report

Bishop Cindy Halmarson, SK Synod Bishop reported on behalf of the Conference of Bishops

Discussing Diaconal Ministry

Discussing Word and Sacrament Ministry in isolated places.

Back to Church Sunday-materials-being tested in the London Conference
Review policies directed from NCC to COB

Correspondence for Action.

Letter from SK Synod—deal with after Structural Renewal recommendations voted on at 2011 National Convention.

Letter from SK Synod—re promote ethical guidelines for rostered leaders in congregations considering withdrawal from the ELCIC.

CC-2011-55 That NCC refer the SK Synod request to develop and promote ethical guidelines for rostered leaders in congregations considering withdrawal from the ELCIC to the ELCIC Conference of Bishops. **CARRIED.**

Letter from Pastor Tim Johnson re petitions brought to the church at National Convention.

CC-2011-56 That NCC direct the National Secretary to reply to Pastor Tim Johnson's letter concerning the actions of NCC regarding petitions. **CARRIED.**

New Business

CC-2011-57 That NCC appoint the Rev Dr Gordon Jensen to the ACC/UCC dialogue to sit in an Anglican Church of Canada seat. **CARRIED.**

Report of the Compliance Officer, NCC member Teddy Pope
No actions to report.

Unfinished Business

CC-2011-58 That NCC request the National Bishop to develop a motion that would speak to the topic of sexual exploitation for consideration at the 2011 National Convention. **CARRIED.**

Conversation regarding communication to special interest conferences, and the development of implementation teams should motion for restructuring be approved by the 2011 National Convention.

CC-2011-59 That NCC approve the consideration of Structural Renewal Task Force Report actions number 9 & 10 be brought to the September 2011 NCC meeting. **CARRIED.**

9. Recommendation: that National Church Council, in consultation with the ELCIC theological schools and Synods, appoint a task force—separate from the Structural Renewal Task Force to:

- Identify the issues surrounding the future of theological education in the ELCIC,
- Propose a national strategy for theological education to address these issues,
- Assess the capability and role of the seminaries in implementing such a strategy, taking into consideration their complex financial, accreditation, academic and accountability requirements, and
- Report back to the National Church Council, including in this report a list of the steps and enabling motions which would be required to implement such a national strategy.

10. Recommendation: That National Church Council examine the relationship between the National Church and Special Interest Conferences.

The SRTF recognizes that this is an important area for consideration, but was not able to allocate time to it.

To be noted: Should the media contact local pastors, please refer to National Bishop Susan Johnson for response.

National Bishop Susan Johnson was thanked for her work on behalf of NCC.

Meeting dates:

July 13-17, 2011	2011 National Convention, Saskatoon SK NCC meeting beginning with lunch 12:00 pm NCC Meeting Chaplain-Rev Claudine Carlson Dwelling in the word-Marie Laure Collet
September 8-10, 2011	NCC Meeting
March 8-10, 2012	
September 6-8, 2012	

Closing Prayer-Bishop Elaine Sauer

Joint Session with ACC COGS members

Respectfully submitted,
Faye Schultz
Executive Assistant to the Office of the Bishop