

**EVANGELICAL LUTHERAN CHURCH IN CANADA
MINUTES OF NATIONAL CHURCH COUNCIL -DRAFT**

SEPTEMBER 10-12, 2009

LAUREATE'S LANDING, WINNIPEG MB

PRESENT:

| | | |
|-----------|--|--|
| Officers: | National Bishop, Susan Johnson Sheila Hamilton, Vice-President | Donald Storch, Secretary Ken Hartviksen, Treasurer |
| Council: | Tom Brook Rev Claudine Carlson Marie-Laure Collet Maaike Froelich Rev Nolan Gingrich Rev Roger Haugen Heidi Hesselink Rt Rev Colin Johnson, ACC Rep | Rev Mark Koenker Rev Dr Peter Mikelic Teddy Pope Rev Doug Reble Rev Trish Schmermund Carl Sorensen Jeanie Stann Barb Stolee |
| Synod | Rev Cindy Halmarson, SK Synod | Rev Michael Pryse, Eastern Synod |
| Bishops: | Rev Ron Mayan, ABT Synod Rev Gerhard Preibisch, BC Synod | Rev Elaine Sauer, MNO Synod |
| Staff: | Rev Paul Johnson, Assistant to the Bishop Rev Paul Gehrs, Assistant to the Bishop Gloria McNabb, Director of Finance and Administration Trina Gallop, Director of Communications and Stewardship Faye Schultz, Executive Assistant to the Office of the Bishop | |
| LWF NA | Rev Teresita Valeriano | |
| ELCA | Rev Rafael Malpica, Executive Director Global Mission | |
| Guest: | | |
| Excused: | Rev Gerhard Preibisch, BC Synod, Cindy Hoppe | |

Thursday, September 10, 2009

Audit, Constitution, Finance, Governance Committees and Conference of Bishops met prior to NCC.

Opening worship took place at 7:00 pm. National Bishop Susan Johnson presided and the chaplain, Rev Nolan Gingrich, preached.

Orientation of the new council members, and a review for the other council members of the NCC Handbook. The need to update the ELCIC policies was identified. Corrections were made to the NCC member list.

Check-in time for all the members.

Friday, September 11, 2009

Opening devotions by Chaplain, Rev Nolan Gingrich

That NCC adopt the amended meeting agenda. **Carried.**

Tom Brook declared conflict of interest regarding CLWR motions listed on page 5 of the Report of the National Bishop to National Church Council.

CC-09-54 That NCC adopt the amended June 24, 2009 NCC meeting minutes. **Carried.**

CC-09-55 That NCC adopt the amended ELCIC National Convention June 25-28, 2009 minutes. **Carried.**

CC-09-56 That NCC adopt the amended June 28, 2009 NCC meeting minutes. **Carried.**

National Bishop, Rev Susan Johnson turned the chair over to Vice-President, Sheila Hamilton, to give the Report of the National Bishop to National Church Council.

CC-09-57 That Rev Paul Johnson and Rev Beth Wagschal be appointed to the governing board of the Canadian Council of Churches for the term 2009-2012. **Carried.**

Gloria McNabb, Director of Finance and Administration presented the ELCIC financial report.

Report of the National Secretary given by Don Storch.

| Dwelling in the Word—Rev Roger Haugen.

National Bishop Susan Johnson resumed the chair.

Report of the Task Force to Develop a Social Statement on Human Sexuality given by Chairperson, Judy Wry.

Report of Group Services Inc. presented by Executive Director, Hildy Thiessen and Board Chair, John Wolff.

Adjourned as ELCIC National Church Council.

| Convened as ELCIC Group Services Inc. Annual Meeting.

MS That NCC approve the resolution of the Sole Member and that:

- (1) the financial statements of the Corporation (consisting of a balance sheet as at December 31, 2008 and statements of income, retained earnings and changes in financial position for the financial year then ended) together with the report or comments of the auditors thereon are hereby approved and adopted;
- (2) the following persons are hereby appointed as directors of the Corporation for a term of four (4) years to terminate at the Annual Meeting of the Corporation held in 2013, or until their successors are elected or appointed:

Ken Diebel (1st term) Ian Koellner (1st term)

- (3) the following persons are hereby appointed as directors of the Corporation for a term of four (4) years to terminate at the Annual Meeting of the Corporation held in 2013, or until their successors are elected or appointed:

Jackie Dojack (1st term) Douglas Kramer (2nd term)
George Sawatsky (2nd term)

- (4) the following persons are confirmed to be directors of the Corporation for terms to expire at the conclusion of the Annual Meeting held in the year shown opposite their name:

| | | | |
|---------------------------------------|------|--|------|
| George Bridge (1 st term) | 2011 | Loretta Jauzarins (1 st term) | 2011 |
| Bill Kuehnbaum (1 st term) | 2011 | Richard Smith (1 st term) | 2011 |
| Ken Hanssen (2 nd term) | 2011 | | |

- (5) Ernst & Young LLP are hereby appointed auditors of the Corporation to hold office until the next annual meeting of members at such remuneration as may be fixed by the directors, the directors being hereby authorized to fix such remuneration; and

- (6) all acts, contracts, by-laws, proceedings, appointments, elections and payments enacted, made, done and taken by the directors and officers of the Corporation since the date of the last annual meeting of members (as the same are set out or referred to in the minutes of the meetings of the directors of the Corporation or the resolutions of the directors of the Corporation or in the financial statements submitted to this meeting) be and the same are hereby approved, sanctioned and confirmed. **Carried.**

Motion to adjourn the ELCIC Group Services Inc. Annual Meeting. **Carried.**

NCC meeting recommenced with Vice-President, Sheila Hamilton chairing.

Report of the Conference of Bishops given by SK Synod Bishop Cindy Halmarson

Synod Bishops' Reports

ABT Synod, Bishop Ron Mayan-updated his written report.

MNO Synod, Bishop Elaine Sauer-written report.

SK Synod, Bishop Cindy Halmarson-verbal report.

Eastern Synod, Bishop Michael Pryse-verbal report.

Report from the Council of General Synod given by Rt Rev Colin Johnson-verbal report.

Report from Lutheran World Federation Regional Office for North America given by Rev Teresita Valeriano.

Report from Evangelical Lutheran Women given by Executive Director, Ruth Vince.

Report from the Evangelical Lutheran Church in America given by Rev Rafael Malpica Padilla, Executive Director Global Mission.

Convention Reports and evaluations were reviewed.

Dwelling in the Word—Barb Stolee.

Report from Canadian Lutheran World Relief (CLWR) given by Executive Director, Robert Granke.

CC-09-58 That any donations or bequests received by the ELCIC for the Global Hunger and Development Appeal (GHDA) after June 30, 2009 will be forwarded to Canadian Lutheran World Relief (CLWR). As of that date, the GHDA ministry will be integrated into the work of CLWR in accordance with the Memorandum of Understanding (MOU) dated March 13, 2009 between CLWR and ELCIC. This MOU serves as the basis for the ELCIC/CLWR relationship for the period from 2009 through to 2019, and is the successor program for GHDA. **Carried.**

CC-09-59 That NCC approve the appointment of Marcus Busch to the Board of Canadian Lutheran World Relief for a three year term (2009-2012). **Carried.**

CC-09-60 That NCC approve the agreement between the Evangelical Church in Germany and the Evangelical Lutheran Church in Canada effective October 31, 2009. **Carried.**

Convention Resolutions were reviewed.

CC-09-61 That NC-09-44 be referred to the Structural Renewal Task Force. **Carried.**

That the necessary constitutional changes be made in order to facilitate the election to national convention of clergy serving in multi-staff situations or called to specialized ministries even though a pastor from the congregation of which they belong has already been elected at a conference convention or that the congregation has been represented by another clergy delegate at the previous convention.

CC-09-62 MS That NCC adopt the *Working Together In Mission for Others: Resource Generation Strategy*.

MS Amend the document to change the congregation benevolence goal from 15% to 10%. (page 7)
Defeated.

MS Amend the subtitle to read 2009 Financial Resource Generation Strategy. **Carried.**

Motion as amended that NCC adopt the amended *Working Together In Mission for Others: Financial Resource Generation Strategy*. **Carried.**

CC-09-63 MS That NCC approve the Annual Review of the National Bishop be carried out by the National Officers following the same process as last year according to the governance documents, and report back to NCC at the next meeting.

MS To amend the motion by leaving out the words following the same process as last year. **Carried.**

Motion as amended that NCC direct the officers that the Annual Review of the National Bishop be developed according to the governance documents, and report back to NCC at the next meeting. **Carried.**

MS That NCC ask the Governance Committee to compile an index of all ELCIC polices and make a schedule of the review process. Defeated.

CC-09-64 That NCC direct the National Bishop to strike an ad hoc committee which will review and index all existing ELCIC polices. **Carried.**

Report of the Structural Renewal Task Force given by Vice-President Sheila Hamilton, chair of the Task Force.

Chaplain-Rev Nolan Gingrich concluded the session with prayer.

Vice-President Sheila Hamilton reconvened the meeting.

NCC met as Committee of the Whole.

| Dwelling in the Word—Rev Doug Reble.

Closing prayer led by Chaplain, Rev Nolan Gingrich.

Saturday, September 12, 2009

| Opening prayer-Chaplain Rev Nolan Gingrich.

Committee Reports

Finance Committee Report

CC-09-65 That NCC adopt the ELCIC National Office Personnel Policy Handbook. **Carried.**

CC-09-66 That NCC adopt the ELCIC Policy on Gift Giving. **Carried.**

**EVANGELICAL LUTHERAN CHURCH IN CANADA
POLICY ON GIFT GIVING**

| | |
|--------------------------------|------------------------------------|
| Policy Name | Policy on Gift Giving |
| Responsibility | NCC Finance Committee |
| Approval Authority | National Church Council |
| Date of Original Policy | September 19, 1998 |
| Last Updated | September 12, 2009 |
| Next Revision Date | 2011 |
| Contact | Director, Finance & Administration |

Purpose: The purpose of this policy is to provide guidelines to assist management of the ELCIC National Office in determining under what circumstances expenditures for gifts can be made and the procedures to be followed.

Guidelines: The National Office, may in the circumstances described in this policy and the guidelines provided, make gifts and other contributions in kind or in cash as follows:

- To employees for services upon retirement or termination of employment
- To officers and members of National Church Council or a charitable organization designated by them for services upon completion of their term

- To families of employees or charitable organizations designated by them to show respect in the death or serious illness of an employee or family member
 - To official guests of the National Office
1. Administrative Staff
 - a) Medallion after a minimum of 3 years service (Permanent Staff Only)
 - b) A gift in value of \$50.00 - \$100.00 dependent on years of service and reason for terminating employment
 - c) Lunch arranged by Management Staff
 2. Management Staff
 - a) Medallion after a minimum of 3 years service (Permanent Staff Only)
 - b) A gift in value of \$150.00 - \$300.00 dependent on years of service and reason for terminating employment/call
 - c) Lunch arranged by Management Staff
 3. Retiring Bishop
 - a) Medallion
 - b) A gift in value of \$600
 - c) Recognition at ELCIC Convention
 - d) Lunch arranged by Management Staff
 4. Officers ELCIC
 - a) Medallion
 - b) A donation of \$500 to a designated charity.
 - c) Recognition at ELCIC Convention
 - d) Letter of thanks
 5. Member, National Church Council
 - a) Medallion
 - b) Recognition at National Convention
 - c) Letter of thanks
 6. Families of Employees re Death or Serious Illness
 - a) A gift in value of \$50 (flowers or donation to designated charity)
 7. Official Guests of National Office
 - a) Medallion or current designated gift

The Director, Communications and Stewardship in consultation with the National Bishop shall be responsible for procuring the medallions and corporate gifts in accordance with this policy and the branding guidelines of the ELCIC.

Constitution Committee Report—verbal report.

Audit Committee Report

CC-09-67 That NCC approve the 2009 audit fee of \$30,000 for Ernest and Young. **Carried.**

CC-09-68 That NCC refer the changes to the Audit Committee Responsibility in the NCC Governance Manual to the Governance Committee. **Carried.**

Governance Committee Report

CC-09-69 That NCC authorize the funds for the NCC Governance Committee to meet in Winnipeg before the March NCC meeting. **Carried.**

CC-09-70 That NCC appoint the following as members of the NCC Committees for this biennium. **Carried.**

| | |
|--------------|---|
| Constitution | Don Storch, Maikke Froelich, Marie-Laure Collet, Rev Trish Schmermund, Teddy Pope, Rev Peter Mikelic |
| Audit | Ken Day, Teddy Pope, Barb Stolee |
| Finance | Ken Hartviksen, Rev Roger Haugen, Cindy Hoppe, Rev Mark Koenker, Jeanie Stann |
| Governance | Carl Sorensen, Sheila Hamilton Tom Brook, Rev Claudine Carlson |

CC-09-71 That NCC appoint Rev Doug Reble to serve as the ELCIC representative on Council on General Synod (COGS) and Joint Anglican Lutheran Commission (JALC) for a four year term (ending 2013). **Carried.**

MS That NCC approach COGS and JALC to allow for an ELCIC understudy and provide funds to support this request. Defeated.

CC-09-72 That NCC refer the issue of ELCIC appointments to the Officers for review, and consultation with Program Committee for Youth Ministry, and bring back to NCC a recommendation at the next NCC meeting. **Carried.**

Dwelling in the Word—Tom Brook.

CC-09-73 That NCC refer questions of convention governance to the National Officers to bring back a recommendation to NCC. **Carried.**

Correspondence was reviewed.

National Bishop Johnson reported that the NCC Ad Hoc Committee on Policies Review members are Carl Sorensen, Maaikke Froelich, Don Storch and Bishop Susan.

Meeting dates

| | |
|----------------------|--|
| March 11-13, 2010 | Chaplain-Rev Peter Mikelic Dwelling in the word-Rev Peter Mikelic, Rev Claudine Carlson, Bishop Michael Pryse, and Jeanie Stann |
| September 9-11, 2010 | Chaplain-Rev Trish Schmermund Dwelling in the word- |
| March 10-12, 2011 | |
| July 14-17 | 2011 National Convention |
| September 8-10, 2011 | |

The meeting was adjourned.