



Please complete all sections legibly. Incomplete applications cannot be processed.

This form can be filled out on your computer prior to printing. Please fax, scan, mail, or drop-off to our office upon completion.

1. PERSONAL INFORMATION

What is your affiliation to the University of Manitoba? \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Male  Female 
Last Name First Name Initial

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov. / State: \_\_\_\_\_ Country: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Telephone: (\_\_\_\_\_) \_\_\_\_\_

Accommodations are available May 2 to July 10, 2017

Arrival Date: \_\_\_\_\_
Check-in time is after 2:00pm

Departure Date: \_\_\_\_\_
Check-out time is before 10:00am

2. RESIDENCE CHOICE AND AMOUNT OWING CALCULATION

PARKING: Check here if you require parking during your stay.

Pembina Hall Residence

Semi-Suite Style, single (twin) bed with private washroom

Single Occupancy \$69.00 base rate per night. \$81.59 after taxes\*

Arthur V. Mauro Residence

Suite Style, two bedrooms (one double bed in each room) kitchenette and shared washroom.

One Bedroom required \$69.00 base rate per night. \$81.59 after taxes\*

Entire Suite \$138.00 base rate per night. \$163.19 after taxes\*

Name of second occupant is: \_\_\_\_\_

Mary Speechly Hall or University College Residence

Dorm Style – one bedroom with one or two single beds. Communal washrooms and showers.

Single Occupancy
 Double Occupancy\*\*
\$44.00 base rate per person, per night. \$52.03 after taxes\*

\*\*If sharing a double room with two single beds, please provide the roommate's name: \_\_\_\_\_

\* FOR ALL RESIDENCES:

INCLUDED TAXES: 8% PST + 5% GST + 5% CITY ACCOMMODATION TAX + (5% GST ON ACCOMMODATION TAX)

OFFICE USE ONLY

ROOM ASSIGNED: \_\_\_\_\_

Participant #: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Processed: \_\_\_\_\_

Amount Received: \_\_\_\_\_

Receipt Number: \_\_\_\_\_

3. PAYMENT METHOD

At your convenience, we will contact you by phone to confirm this application and to accept your credit card as payment.

Please do not hesitate to call us at 204-474-8337 with any questions or concerns with this application process.

4. SUBMIT APPLICATION

Fax, scan, mail, or drop-off this completed application to:

RESIDENCE OFFICE
ARTHUR V. MAURO RESIDENCE
101 - 120 DAFOE ROAD
WINNIPEG MB R3T 6B3 CANADA

Phone: 204-474-8337 | Fax: 204-474-7662
Residence Toll Free: 800-859-8737

Email: conference\_accommodations@umanitoba.ca

# Student Residences - Short Stay Terms & Conditions

## CANCELLATION POLICY

In the event of cancellation less than 48 hours prior to reservation check-in date or "no-show," you will be charged for one night's stay.

## RESIDENCE COMMUNITY STANDARDS

Short stay guests staying in Student Residences are part of the University of Manitoba residence community and, as such, are subject to Residence Community Standards guidelines. These policies and guidelines can be found here:

<http://umanitoba.ca/campus/housing/living/contract.html>

In consideration of the mutual covenants contained herein, the parties agree:

The University agrees that the guest (the "Resident") may use and occupy an assigned residence room (the "Premises"), which will be assigned to the Resident by the University and which may be changed from time to time with the written agreement of the parties.

The Resident agrees:

- To use the Premises solely for the purposes of lodging and accommodation and for no other purpose or use without prior written consent of the University;
- To pay all costs related to key replacement for any lost keys, provided that the University shall have provided the Resident with keys: a building key and a room key. The Resident shall not exchange keys with or lend keys to anyone else;
- Not to permit the Premises to be occupied by any person or persons other than those registered with the Residence Office or as otherwise authorized in writing by the University, and where the University has provided such authorization only for the period of time designated by the University;
- That the University reserves the rights to reassign Residents to different rooms or buildings in the interest of health, safety, and well-being of occupants and or the residence community. (Residence Contract: Section 1.8)
- To keep the Premises to a standard of ordinary cleanliness;
- Not to allow or to keep any pets of any order, species, or description in the Premises;
- To comply with all University of Manitoba policies, rules, and regulations and to comply with all relevant laws of Winnipeg, Manitoba, and Canada, as the case may be, which shall form part of this Agreement and which the Resident hereby agrees to be bound by, including any amendments or additions from time to time;
- To ensure that the Premises are at all times kept smoke-free and to smoke only in designated smoking areas of the University;
- To be responsible for the actions and conduct of his/her guests and for any damage caused by the Resident or by any person whom he/she permits on the Premises;
- That authorized personnel or agents of the University are entitled to enter the Premises for reasons considered appropriate or necessary for the University, including but not limited to, reasons of health, safety or general welfare; or to make necessary repairs to the Premises; or to inspect the Premises for the suspected breach of any applicable rules or regulations of the University or laws of Winnipeg, Manitoba, or Canada, as the case may be;
- To notify the University immediately of any damage to the Premises during the period of the Agreement and also of any accidents due to defects of the appliances provided by the University;
- To pay for any damage the Resident causes to the Premises during the period of this Agreement;
- That the University is not responsible for any kind of injury, damage, or loss suffered by the Resident, his or her guests or invitees while they are in or about the Premises, the building in which the Premises are located, or on University property, except in the event of the University's negligence;
- To use all reasonable efforts to ensure that shared common areas within the residences will be kept ordinarily tidy.

Any Resident(s) or their guest(s) found to be in violation of these Community Standards may be subject to eviction from the Premises.

The Resident agrees that this Agreement, when filled out and signed, is a binding legal obligation and all terms and conditions will be observed and followed.

Date: \_\_\_\_\_

Resident Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

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This personal information is being collected under the authority of the U of M Act and will be used to determine applicant's eligibility for residence, to assign accommodation and to identify emergency contacts. It is protected by the Protection of Privacy provisions of the Freedom of Information and Protection of Privacy Act. If you have questions about the collection, contact the FIPPA Coordinator's Office 204-474-8339, c/o Archives and Special Collections, 331 Dafoe Library, University of Manitoba, Winnipeg MB R3T 2N2.