



# LUTHER LEAGUE LEGACY FUND

## Terms of Reference

### 1. Name and Definition

The Luther League Legacy Fund (“the Fund”) is hereby established as an endowed fund of the Evangelical Lutheran Church in Canada. It recognizes the role played by the young men and women who contributed to the life of the ELCIC’s predecessor bodies through the organization known as Luther League. The Fund is dedicated to the glory of God for the furtherance of Christ’s mission in the church.

### 2. Purpose

The purpose of the Fund is to develop leaders in the church and for the world. It will do this by providing grants and bursaries to enable young people to participate in leadership training and development activities.

### 3. Principal

The Fund will accept donations of cash, securities, or other negotiable instruments either as outright donations or as planned gifts. All gifts will be subject to the ELCIC’s Gift Acceptance Policies. The principal is intended to be invested and preserved in perpetuity, subject to conditions laid out below.

### 4. Income

Fund income will be available for disbursement after provision is made for continuing growth of the principal. Investment managers will ensure that the fund principal, apart from any subsequent contributions, continues to grow at least at the rate of inflation.

### 5. Administration and Investment

All administration is subject to the policies of the ELCIC. Administrative arrangements are therefore subject to alteration by the National Church Council. Administration and investment services will be provided by the office of the ELCIC Treasurer. Investment choices and all subsequent decisions will conform to the ELCIC’s Investment Policies. The Treasurer will report annually on the state of the Fund and investment results to the National Church Council.

### 6. Disbursement Criteria

Funds may be disbursed for any of the following:

- a) bursaries to individuals to enable them to attend leadership development or training events which are related to their life in the church;
- b) grants to organizers of training and development activities and events.
- c) Administrative expenses related to the fund
  - advertising/promotional materials
  - costs related to expenses of the ‘disbursement committee’.

## 7. Individual Criteria

Individuals applying for bursaries must:

- a) be a member of an ELCIC congregation;
- b) be 30 years of age or under at the time of application, or be in training with direct benefit to people 30 years and under; and
- c) have the endorsement of their synod's Youth Ministry Committee or the synod council in the absence of a synod youth ministry committee.

## 8. Project Criteria

Projects applying for grants must:

- a) be sponsored by a congregation, conference, synod or national body of the ELCIC;
- b) be designed primarily for leadership development of people 30 years of age and under, or produce a resource to be a direct benefit to people 30 years of age and under; and
- c) have the endorsement of their synod's Youth Ministry Committee or the national Youth Ministry Coordinating Committee or the synod council in the absence of a synod youth ministry committee.

## 9. General Project Criteria

Income from the fund will not be used to make up for budget shortfalls, but rather to do things that would otherwise not be possible.

## 10. Disbursement Decisions

Applications will be reviewed and disbursement decisions made by a committee ("the Disbursement Committee") appointed by National Church Council:

- a) Initially, the Program Committee for Youth Ministry (PCYM) will serve in this capacity;
- b) NCC may make other appointments in future as structures change;
- c) The ELCIC staff person in the youth ministry portfolio will act as non-voting resource person for the Committee.

## 11. Other Disbursement Conditions

- a) The Disbursement Committee may choose not to disburse funds in any year, provided that in doing so they are acting in good faith.
- b) No disbursements shall be made until the money available totals at least \$1,000.00.
- c) The Disbursement Committee will develop an application form for grants and bursaries, procedures for reviewing applications, and means of publicizing the availability of funds.
- d) The Disbursement Committee will report annually on disbursements to the National Church Council.

## 12. Amendment

If changed circumstances should at some future time make it impractical to continue using income from the Fund for the designated purposes, the National Church Council may re-designate the purpose of the Fund income. The amended purpose shall adhere as closely as possible to the original purpose of the Fund. Other parts of these Terms of Reference may be amended by the National Church Council as necessary

### 13. Winding Up

At any time after the Fund has been in existence for ten years following the receipt of the first donation, if the income of the Fund is not large enough to justify the time and expense of administration, the National Church Council may decide to wind up the fund. In doing so the Council shall give permission to the Disbursement Committee to disburse Fund principal as well as income in order to bring about the orderly winding up of the Fund.

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For additional information, contact:

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